



Metropolis of Boston

SAINT ATHANASIUS THE GREAT

GREEK ORTHODOX CHURCH

4 Appleton Street, Arlington, MA 02476

Nov 21, 2014

Mr. Angelo Stamoulis, Metropolis Finance Committee Chairman
Metropolis of Boston Finance Committee
162 Goddard Ave
Brookline, MA 02445

Dear Mr. Stamoulis:

In response to your October 27 letter notifying the St. Athanasius Parish Council of the financial review of our Parish for years 2012 and 2013, we are submitting the following documents to the Metropolis Finance Committee:

- 1) Completed IRS Form 4506-T. (Note form was submitted to IRS on Nov 12 and we are awaiting their response)
- 2) Balance sheet for 2012 and 2013
- 3) P&L statement for 2012 and 2013
- 4) Full financial transaction details for 2012 and 2013 (submitted in electronic form only – data exported from QuickBooks)
- 5) Audit Committee Reports 2012 and 2013
- 6) November 2014 Mortgage Statement (Leader Bank)
- 7) November 2014 Chase Auto Loan Statement
- 8) Xerox Copier Lease
- 9) Bank Account Monthly Statements for 2013 and 2013
 - i. General Operating Account – TD Bank
 - ii. 50th Anniversary & Parking Accounts – Leader Bank
 - iii. Principal Paydown Account – TD Bank
 - iv. Iconography Account – TD Bank
 - v. MM (Community Center Bld) Account – TD Bank
 - vi. Checking Account (#5405) – TD Bank
- 10) Charles Schwab Brokerage Account Year End Reports for 2012 and 2013
- 11) American Express Monthly Statements for 2012 and 2013

In addition to paper copies of all the documents, a CD containing a scanned version of each document has been submitted. Please note that for the monthly bank statements, only the “General Account” was also provided electronically.

Please let me know if there are any questions or concerns.

Respectfully,

Apostolos Paul Tsitsopoulos
St. Athanasius Parish Council President

cc: Rev. Father. Nicholas Kastanas
St. Athanasius Parish Council

Fr. Nicholas M. Kastanas – Parish Priest

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